

Scholarship Program

General Information

The process which an airport administrator undertakes to achieve the Accredited Airport Executive (A.A.E.) status is by first becoming an affiliate member of AAAE. Affiliate membership is open to any individual who has active responsibility for the management or administration of a public airport. As an affiliate, with at least one year experience in airport management, the affiliate member may then declare the intention of becoming an Accredited Airport Executive at which time he/she would be classified as an Executive Candidate member.

There are two programs available to pursue accreditation - the traditional program and the experience alternative program. Both programs require the successful completion of a management presentation, a written examination, and the oral boards. Interested members should check with AAAE for further details and requirements. For the traditional program, the South Central Chapter/AAAE has developed a program, in partnership with AAAE which offers a one week school to help candidates prepare for and then take the written examination.

For those individuals interested in becoming a AAAE Certified Member, the written examination is identical to the written examination for the accreditation program. Contact AAAE for further information on becoming a Certified Member.

One of the primary objectives stated in the SCC/AAAE Bylaws (Article 1, Section 2, Item c) encourages the professional growth of individual members through an accreditation and educational program. In support of the continued education and professionalism of the membership, the South Central Chapter is pleased to invite members to apply for tuition scholarships to the SCC/AAAE Accreditation and Certification Academy. Scholarships are based on funds made available by recommendation of the SCC/AAAE Executive Committee and approval in the SCC/AAAE Annual Budget.

Eligibility

Scholarship candidates must meet the following criteria:

- The applicant must be a member in good standing with the South Central Chapter.
- The member must be registered with the American Association of Airport Executives as an Executive Candidate or Certified Member Candidate to apply for a scholarship.
- Applicant must provide documentation that applicant's employer is unwilling or unable to provide financial support.

Scholarship awards will be granted based on the availability of funds. Awards to multiple applicants at one airport may be limited to assure an even distribution of awards throughout the Chapter and allow candidates from all sizes of airports to benefit from the program.

Applications

Applications are available by contacting the SCC/AAAE Scholarship Committee Chair or the SCC/AAAE Executive Secretary. Applications can also be found on the chapter web site.

Publication

Availability of scholarships will be published in the SCC/AAAE Quarterly Newsletter and on the chapter web site in the second and fourth quarters, along with any other pertinent information concerning these awards.

Deadlines

Deadlines will also be published in the SCC/AAAE Quarterly Newsletter and chapter website as scholarships are made available. Unless specifically noted in the newsletter, applications will be processed each year according to the following schedule:

<u>Application Deadline</u>	<u>Class</u>	<u>Award Notification</u>
January 15	Spring Class	February 1
September 15	Fall Class	October 1

Completed applications should be mailed by the above deadline to the SCC/AAAE Scholarship Committee Chair at the address indicated on the application.

Awards

Scholarship applications will be reviewed by the SCC/AAAE Scholarship Committee and recipients will be selected based on the criteria presented in the application. Information concerning the SCC/AAAE Scholarship Committee's selection of recipient or recipients for award of scholarships will be forwarded to the SCC/AAAE Executive Committee for final approval.

Notification

Scholarship recipients will be notified by letter from the SCC/AAAE Scholarship Committee Chairman and the SCC/AAAE President.

Guidelines for Award of Scholarship

In order to award scholarships for the AAAE & SCC Accreditation and Certification Academy (Academy), the following guidelines have been developed to help process scholarship applications and to determine the award recipients. Upon receipt of all applications by the announced deadline:

1. The SCC/AAAE Scholarship Committee Chair will make copies of all applications and forward, by mail or fax, to members of the scholarship committee for review. Applicants' names & addresses will be removed from the copies.
2. SCC/AAAE Scholarship Committee members will review applications, discuss if necessary, and rank applicants for selection. Selection responses will be returned to the SCC/AAAE Committee Chair.
3. Upon receipt of SCC/AAAE Scholarship Committee responses, the SCC/AAAE Committee Chair will determine results of selection process and notify each SCC/AAAE committee member of the outcome. The scholarship recipients will be decided by majority agreement of the Scholarship Committee members.
4. When scholarship recipients have been selected by the committee, the chair will forward the results, by mail or fax, to the SCC/AAAE Executive Committee Members for approval. When a majority of the Executive Committee members have responded favorably, the scholarship recipients will be notified by the SCC/AAAE Scholarship Committee Chair and the SCC/AAAE President.
5. The SCC/AAAE Scholarship Committee Chair will notify the SCC/AAAE Executive Director of the names of the scholarship recipients. The SCC/AAAE Executive Director will complete the appropriate paperwork and obtain the necessary signatures to approve payment of tuition to the Academy by the registration deadline on behalf of scholarship recipients.

College Scholarship Program

General Information

In continued support of the education and professional development of the SCC/AAAE membership, the SCC/AAAE supports the AA AE Foundation Scholarship Programs which includes college scholarships to accredited chapter members and their spouses/children. Each year, the chapter budget includes a contribution to the Foundation on behalf of the South Central Chapter.

Additional Chapter Scholarships

The chapter, in addition to the regular yearly Foundation contribution, may elect to fund additional contributions to the Foundation which are dedicated to providing additional scholarships for South Central Chapter members only. Contributions made by the chapter are matched by the Foundation, providing an even larger source of funding for SCC/AAAE member scholarships.

Administration

All scholarships from the Foundation program are managed and awarded by Career Opportunities Through Education, Inc. (Cote'), a national, non-profit scholarship service organization. Scholarships awarded through Cote' are made in two equal installments per academic year in July and December.

Deadline/Notification

Currently, Cote' requests all applications for scholarships be postmarked no later than May 31, each year. All applicants are notified of their status on or about June 30 each year.

Additional Information

Additional information concerning available scholarships may be obtained by contacting the Scholarship Committee Chair or a member of the Scholarship Committee or the SCC/AAAE Executive Director.

**Corporate Sponsorship of the Accreditation/Certification Academy
Scholarship Program**

General Information

Each year, there is an opportunity for one of the SCC/AAAE corporate members to sponsor one of the SCC/AAAE Accreditation/Certification Academy scholarships. SCC/AAAE corporate members are recognized for the valuable role they play in the chapter and the association. There is a variety of expertise in the corporate membership, ranging from consulting and engineering services to innovative products for the airport industry. SCC/AAAE members not only gain valuable information from corporate members but also benefit from their long-standing financial support and sponsorship of numerous SCC/AAAE programs and conferences.

In recognizing the value of continuing education and professional development within the chapter, the SCC/AAAE Scholarship Committee and its Corporate Representative have jointly established the **SCC/AAAE Corporate Sponsor Accreditation/Certification Scholarship**.

Each year, the corporate member who chooses to sponsor this scholarship will be given the opportunity to announce their sponsorship winner at the annual chapter banquet. Each corporate sponsor will also be recognized throughout the year on the chapter exhibit which is displayed at chapter, annual, and state conferences.

Administration

The corporate sponsored Accreditation Academy Scholarship will be awarded through the same guidelines as detailed in the regular Scholarship Program.

**ACCREDITATION/CERTIFICATION ACADEMY
SCHOLARSHIP PROGRAM**

The South Central Chapter (SCC) of the American Association of Airport Executives (AAAE) supports the professional development of its members. One of the primary objectives stated in the SCC Bylaws (Article 1, Section 2, Item c) encourages professional growth of individual members through an accreditation and educational program.

In support of the continued education and professionalism of the membership, the South Central Chapter is pleased to invite members to apply for tuition scholarships to the Accreditation/Certification Academy. Scholarships are based on funds made available by recommendation of the SCC Board of Directors and approval in the SCC Annual Budget. Scholarship candidates must meet the following criteria:

- The applicant must be a member in good standing with South Central Chapter.
- The member must be registered with the American Association of Airport Executives as an Executive Candidate or Certified Member Candidate to apply for a scholarship.
- Applicant must provide documentation that his/her employer is unwilling or unable to provide support.

Scholarship awards will be granted based on the availability of funds. Multiple awards from one airport may be limited to ensure an even distribution of awards and allow all sizes of airports to benefit from the program.

**ACCREDITATION/CERTIFICATION ACADEMY
SCHOLARSHIP APPLICATION**

Name: _____

Job Title: _____ Airport: _____

Address: _____

Telephone: (_____) - _____ - _____ ext. _____

Fax: (_____) - _____ - _____

Are you currently enrolled as:

Executive Candidate (A.A.E.) Program _____ Yes _____ No

Certified Member (C.M.) Program _____ Yes _____ No

Is your management paper complete? _____ Yes _____ No

The following information will be used to further evaluate each prospective candidate. Direct involvement with the SCC or AAAE is not required to apply for the scholarship award, however, the program is dedicated to helping those SCC members who actively support the goals of the chapter and who show a willingness to use their increased educational opportunities in helping meet those goals.

How long have you been a member of SCC? _____

Have you served as an officer or director of SCC? _____ Yes _____ No

If yes, list position(s) held: _____

List any committees you have chaired, co-chaired, or served as a member of: _____

Have you ever attended a SCC/AAAE or aviation related Annual Conference? _____ Yes _____ No

In the future, would you be willing to serve on a SCC committee? _____ Yes _____ No

If yes, indicate the committee(s) you would be most interested in serving on:

- | | |
|------------------------------------|---|
| _____ Finance/Audit | _____ Scholarship |
| _____ Membership | _____ Corporate Affairs |
| _____ Safety/Security | _____ ARFF Academy |
| _____ Academic Affairs/Internships | _____ Accreditation/Certification Academy |

Would you be interested in serving as a director or officer for SCC? _____ Yes _____ No

List any additional educational credentials you think would be important to the Scholarship Committee for the review/award process: _____

List airport related job experience (title, dates, location): _____

In the space provided below, discuss why you would like to be selected to receive a SCC/AAAE Accreditation/Certification Academy Scholarship: _____

By signature below, I attest that the information given is true and correct to the best of my knowledge. I acknowledge a commitment to the SCC to complete the Academy curriculum, including sitting for the written exam, for which a scholarship is received and the associated A.A.E. or C.M. program in which I am enrolled. I acknowledge that I am responsible for the cost of any transportation, lodging, and meals associated with the Academy course that is not covered in the scholarship award made in the offer letter from the chapter.

NAME: _____

DATE: _____

Application should be mailed to:

Jerry 'Bomber' Watson, AAE
Scholarship Committee Chairman
South Central Chapter / AAAE
205 T Bar M Drive
New Braunfels, TX 78132
(830)822-6902 Phone
jerry.watson@ci.austin.tx.us

SCC/AAAE USE ONLY	
Award scholarship?	
_____ Yes	_____ No
_____ Spring	_____ Fall